



DELHI JAL BOARD GOVT. OF NCT OF DELHI
OFFICE OF THE DEPUTY DIRECTOR (D)
VARUNALAYA PHASE-II: KAROL BAGH
NEW DELHI-110005



OFFICE ORDER NO. 91 (MIN)

Dated - 01/8/24

APPOINTMENT LETTER

Consequent upon the recommendations of Selection Committee and further approval of Competent Authority, Ms. Aadya Antya D/o Sh. Ram Gopal Mishra R/o C-2/597, Sector-C Janakipuram, Lucknow-226021 is hereby engaged as Legal Assistant on contract basis against a sanctioned vacant post of Legal Assistant in Delhi Jal Board, on the following terms and conditions: -

- The engagement is on full-time basis, and she would not to be permitted to take up any other assignment during the period of consultancy.
- The engagement is initially for a period of one year. However, it can be extended further subject to the satisfactory performance and depending upon the specific job and the time frame for its completion.
- The consolidated remuneration payable to the persons, whose term is being extended, shall be calculated by using the formula of minimum of the Basic Pay plus D.A. at the applicable rates of the respective sanctioned post, to ensure that the remuneration payable to the persons engaged on contract basis is on uniform rate and should seek the concurrence of Finance Department for the same. However, in the offer of contract appointment only the lumpsum amount should be indicated. This rate shall remain unchanged till expiry of the contract period. Engagement on contractual shall not be considered as a case of re-employment.
- No other allowances or facilities available to regular employees shall be payable to the person engaged on a contract basis unless specifically agreed to.
- The engagement will be purely on a contractual basis, and it will confer no right to appointment or regularization and placement in Delhi Jal Board, on any ground whatsoever.
- No TA/DA shall be admissible for joining the assignment or on its completion. She will not be allowed foreign travel at Government expenses. However, she will allow TA/DA for her travel inside the country in connection with the official work, if any, as per entitlement.
- Only One day C.L. in a month will be admissible to the contractual employees, which should be carried forward to the following months.
- Engagement of Contractual persons will be governed as per Delhi Jal Board's contractual policy dated 30.07.2013 & 29.05.2014.
- The engagement is of temporary nature and the engagement can be cancelled at any time by the department without assigning any reason; and
- Engagement is subject to Verification of Character & Past Antecedents from Police Authorities by their concerned DDO within 90 days from issuance of this order.

She is hereby directed to submit her joining to Director (A&P) within 3 days positively.

This issues with the approval of Competent Authority.

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Dy. Director (IT)
Delhi Jal Board, SNCTD
Room No. 601, 6th Floor, Varunalaya
Phase-II, Karol Bagh, New Delhi-110005

No. DJB/DD(D)/Apptt.Legal Asstt./2024/ 34414

26/8/24

(SANJAY JAIN)
DEPUTY DIRECTOR (D)

Dated - 01 AUG 2024
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Copy for kind information to:-

1. PS to Chairman/Vice Chairman.
2. PS to CEO, DJB.
3. PS to Member (Administration).
4. PS to Director (A&P).
5. Dy Director (Law)/AO(T) Estt.
6. AO/AAO concerned
7. Individual.
8. EE(EDP) for uploading on DJB's website.

DEPUTY DIRECTOR (D)

Dy. Director (IT)

Nelhi Jal Board, MCTD

Dy No. 1017 dt. 05/08/24